

QUICKBOOKS



CIES NE/Welcome Centre

3820 32 St. NE, Calgary, AB T1Y 7L9

Monday - Thursday: 8:30 a.m. - 9:00 p.m.

Friday: 8:30 a.m. - 4:45 p.m.

Saturday: 8:30 a.m. - 5:00 p.m.

Sunday: Closed

Ph: 403-291-0002

E: wcreception@immigrant-education.ca

CIES SE/Forest Lawn

1723 40 St SE, Calgary, AB T2A 7Y3

Monday to Thursday: 8:30 a.m. - 9:00 p.m.

Friday: 8:30 a.m. - 4:45 p.m.

Saturday: 8:30 a.m. - 5:00 p.m.

Sunday: Closed

Ph: 403-235-3666

E: reception@immigrant-education.ca

Learn more and register online for free at
www.immigrant-education.ca

QUICKBOOKS

The QuickBooks accounting training program introduces students to basic accounting principles using QuickBooks Accounting software.

QuickBooks is a very commonly used accounting software in the accounting industry. Students will learn how to complete the general ledger, accounts payable, accounts receivable, payroll, and inventory using the software.

Fee:

The cost for this program is \$130 for Citizens, Permanent Residents (PR) and Refugees, and \$265 for Work Permits/Work Visas

Schedule:

Classes run for 8 weeks and provide up to 24 hours of instruction at our SE Forest Lawn location. Class-times are held on Saturdays:

Morning (9:00 am – 12:00 pm)

Early Afternoon (12:30 pm – 3:00 pm)

Eligibility:

Must be a Permanent Resident of Canada, a Canadian Citizen or Refugee, or possess a valid Work Permit/Work Visa

Canadian Language Benchmark Level of 4 or higher in all English skills

Proof of Basic Accounting credential or successfully pass the free CIES Basic Accounting waiver test

This program is generously funded by:

